

### Employee's personal details

Last name or family name

First name(s)

Are you male or female?

Male  Female

Date of birth *eg dd mm yyyy*

     

### Home address

Address line 1

Address line 2

Address line 3

Address line 4

Postcode

(if your address is in the UK)

National Insurance number

       

Employment start date

(*eg dd mm yyyy*)

     

### Employee statement

You need to select only **one** of the following statements  
**A, B or C**

- A** - This is my first job since last 6 April and I have not been receiving taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State or Occupational Pension.
- B** - This is now my only job since last 6 April I have had another job, or received taxable Jobseeker's Allowance, Employment and Support Allowance or taxable Incapacity Benefit. I do not receive a State or Occupational Pension.
- C** - As well as my new job, I have another job or receive State or Occupational Pension.

I have a Student Loan which is not fully repaid and I left a course of UK higher education before last 6 April and I received my first Student Loan instalment on or after 1 September 1998.

No  Yes

Select 'No' if you are repaying your Student Loan direct to the Student Loans Company by agreed monthly payments.

Passport number

Rate of Pay

Hours worked per week (average)

### Please print and sign below

Mr/Mrs/Ms/Miss/Other\* Full Name  
Please state

Signed

Date *eg dd mm yyyy*